



Volunteer Director of Health and Safety

Our Mission:

Strutts Community Centre is more than just a building – it's a vibrant hub where people connect, learn, and thrive.

Housed in a beautiful historic former school, The charity's mission is to preserve this heritage site as a safe, welcoming and accessible community hub for local people, groups and events.

We are run entirely by volunteers who share a passion for community, heritage, and making a difference.

How it works:

Strutts Centre Limited is the trading arm of the Strutts project and supports the ***Guardians of Strutts***, the registered charity that owns and protects the historic Strutts Community Centre building in Belper. Every penny made by the company is reinvested into the centre.

While the ***Guardians of Strutts*** focus on heritage preservation and charitable objectives, ***Strutts Centre Limited*** runs the day-to-day business operations: managing room hires, events, and services that generate income to maintain and improve the building. Together, we are working hard to ensure that this much-loved community asset remains financially sustainable, well-maintained, and full of life.

The Impact You'll Make

As our Volunteer Director of Health and Safety, you will be the guardian of safety and compliance across our building and operations. Your leadership will ensure that every visitor, volunteer, and hirer can enjoy the centre with confidence, knowing that all legal and regulatory safety requirements are met – from fire safety to health and hygiene.

You'll work closely within a team of dedicated volunteer directors, each bringing their own expertise to keep the centre thriving. You'll also develop and lead a team of safety support volunteers, empowering others to help monitor, maintain, and promote safety across the site. Together, you'll make sure Strutts remains a safe, sustainable, and welcoming place for everyone.

What You'll Do

- Oversee and ensure compliance with all mandatory safety regulations, including fire safety, water safety, health & safety and building compliance.
- Maintain and update safety policies, risk assessments, and incident reporting procedures.
- Coordinate regular safety inspections, drills, and equipment checks (e.g., fire alarms, extinguishers, emergency lighting).
- Liaise with local authorities, contractors, and inspectors to ensure all certifications and statutory checks are up to date.
- Inspect indoor and outdoor areas regularly to identify safety hazards, wear, or damage, and report these to The Guardians of Strutts.
- Provide safety training and guidance to volunteers, staff, and room hirers.
- Recruit, train, and mentor a team of safety support volunteers to assist with inspections, monitoring, and awareness campaigns.
- Collaborate with fellow directors to integrate safety considerations into all operational and strategic decisions.
- Report to the Strutts Centre Limited and to The Guardians of Strutts on compliance status, risks, and improvement plans.

What You'll Bring

- Knowledge of UK health & safety legislation and compliance requirements (IOSH/NEBOSH qualification desirable but not essential).
- Experience in safety management, facilities management, or a related field.
- Strong organisational skills and attention to detail.
- Confidence in communicating safety requirements clearly and constructively.
- A collaborative, community-minded approach — you'll be working closely with other directors, volunteers, and local groups.
- Leadership skills and the ability to inspire and coordinate a volunteer team

Why You'll Love It Here

- Be part of preserving a unique piece of Belper's heritage.
- Work alongside a friendly, dedicated team of directors, trustees and volunteers who share your commitment.
- Make a tangible difference to the lives of local people.
- Flexible hours to fit around your other commitments.
- The satisfaction of knowing your skills are helping a community asset thrive.

*We welcome applications from people of all backgrounds and experiences.
Diversity strengthens our team and our community.*

Join Us

If you're ready to help us to make a lasting difference, please send a letter of application telling us about your skills and experience, to the Guardians of Strutts at: trustees@gos.strutts.org.uk